

NOTIFICATION OF OWNER-RETAINED LATE MODEL OR WATER-DAMAGED VEHICLE

Purpose: Insurance companies use this form to notify the owner of a vehicle (retained from an insurance claims process) about salvage vehicle laws and procedures.

Instructions: Refer to the definitions on page four and follow the procedures checked below. Use the Description of Damage section on page 2 to indicate damaged areas on the vehicle.

INSURANCE COMPANY AND VEHICLE INFORMATION				
INSURANCE COMPANY NAME			DATE (mm/dd/yyyy)	
CLAIM REPRESENTATIVE'S NAME				
CLAIM NUMBER		PAYMENT DATE (mm/dd/yyyy)	CLAIM REPRESENTATIVE'S TELEPHONE NUMBER ()	
STREET ADDRESS		CITY	STATE	ZIP CODE
VEHICLE OWNER'S NAME				
STREET ADDRESS		CITY	STATE	ZIP CODE
VEHICLE YEAR	VEHICLE MAKE	TITLE NUMBER		STATE
VEHICLE IDENTIFICATION NUMBER (VIN)				
ESTIMATED COST OF REPAIR		ACTUAL CASH VALUE PRIOR TO DAMAGE	PERCENT OF DAMAGE %	

PROCEDURES

The insurance company listed above has paid the damage claim for the vehicle identified. In accordance with Virginia Code Section 46.2-1603 (C), Section 46.2-1603.2 (C) and in cooperation with the Department of Motor Vehicles (DMV), the insurance company has notified DMV that it did not acquire your vehicle as a result of the claims process and that you, the vehicle owner, have retained the damaged vehicle (salvage vehicle). As the owner of the salvage vehicle, you are required to comply with the Virginia salvage law by following the instructions checked below. Use of a cancelled title to obtain money or insurance may constitute fraud and may result in felony charges. The block that is checked below indicates the requirements of the Virginia salvage law as it pertains to your situation.

Water Damaged Vehicle

☐ The damaged vehicle described above is considered a water-damaged vehicle. The title to this vehicle must be exchanged for a branded (water-damaged) title. Take this completed form, along with the vehicle title, to any DMV customer service center within 30 days of the water damage, and a corrected Certificate of Title will be issued to you at no fee.

Salvage Vehicle

☐ The damaged vehicle described above is considered a salvage vehicle. It may be rebuilt for use on the highways; however, the current Certificate of Title and registration have been cancelled. The vehicle must not be operated on the highways. Return the Certificate of Title and a copy of this notification within 30 days of the insurance payment to DMV, Titles and Registration Work Center, at the above address. DMV will replace your Certificate of Title with a Salvage Certificate for a \$10.00 fee and return it to you or the lienholder.

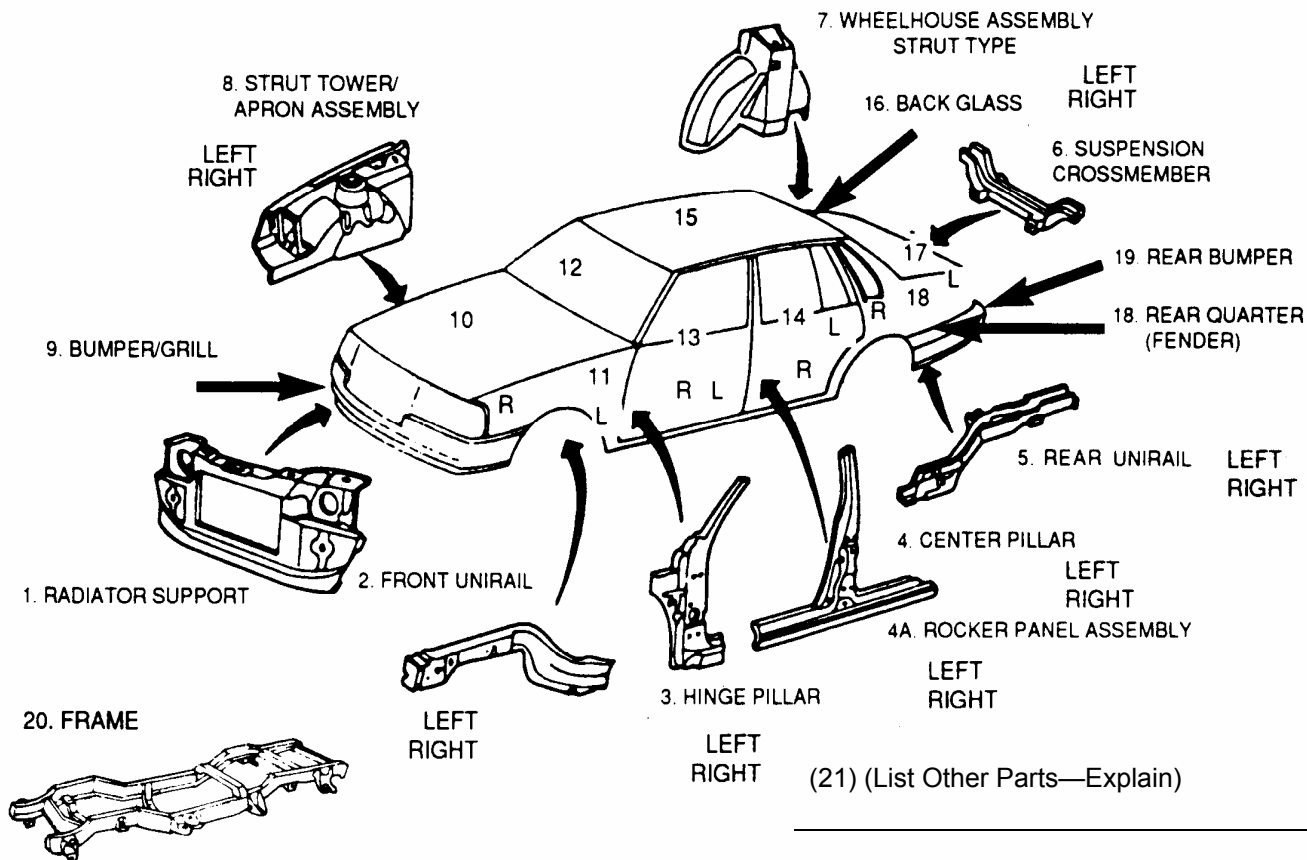
Note: If this vehicle is rebuilt for operation on the highways, you must request a vehicle examination using an IS 22 A form, Request for Repaired or Rebuilt Salvage Vehicle Examination, available at any DMV customer service center (CSC) or on DMV's website. You must complete the IS 22 A, make a check payable to DMV (\$25 examination fee), and mail it to DMV at the above address. DMV will inform you of the date and time of the examination. The examination may only be conducted by a DMV investigator. If the rebuilt salvage vehicle passes the examination, the investigator will complete the bottom section of the IS 22 B, Salvage Vehicle Examination Report. Take the IS 22 B form and Salvage Certificate to any DMV customer service center. A corrected Certificate of Title will be issued to you at no additional fee. If the rebuilt salvage vehicle does not pass the examination, a new IS 22 A form must be submitted and an additional \$25 fee will be required to obtain subsequent inspection.

Non-Repairable Vehicle

☐ The damaged vehicle described above is considered a non-repairable vehicle. It is unlawful to repair this salvage vehicle to be operated on the highways and the vehicle may be used for parts only. The current Certificate of Title and registration have been cancelled. Return the Certificate of Title, a VSA 57, Application for Non-Repairable Certificate, and a copy of this notification within 30 days of the insurance payment, to the DMV Titles and Registration Work Center at the above address. VSA 57 forms are available at any customer service center or on DMV's website. DMV will replace the Certificate of Title, at no charge, with a Non-repairable Certificate and return it to you or to the lienholder.

DESCRIPTION OF DAMAGE

Circle the number and where appropriate left or right, to indicate the damaged area(s).



(21) (List Other Parts—Explain)

NOTIFICATION OF OWNER-RETAINED LATE MODEL OR WATER-DAMAGED VEHICLE

Purpose: Insurance companies use this form to notify the owner of a vehicle (retained from an insurance claims process) about salvage vehicle laws and procedures.

Instructions: Refer to the definitions on page four and follow the procedures checked below. Use the Description of Damage section to indicate damaged areas on the vehicle.

INSURANCE COMPANY AND VEHICLE INFORMATION				
INSURANCE COMPANY NAME			DATE (mm/dd/yyyy)	
CLAIM REPRESENTATIVE'S NAME				
CLAIM NUMBER		PAYMENT DATE (mm/dd/yyyy)	CLAIM REPRESENTATIVE'S TELEPHONE NUMBER ()	
STREET ADDRESS	CITY	STATE	ZIP CODE	
VEHICLE OWNER'S NAME				
STREET ADDRESS	CITY	STATE	ZIP CODE	
VEHICLE YEAR	VEHICLE MAKE	TITLE NUMBER	STATE	
VEHICLE IDENTIFICATION NUMBER (VIN)				
ESTIMATED COST OF REPAIR	ACTUAL CASH VALUE PRIOR TO DAMAGE	PERCENT OF DAMAGE %		

PROCEDURES

The insurance company listed above has paid the damage claim for the vehicle identified. In accordance with Virginia Code Section 46.2-1603 (C), Section 46.2-1603.2 (C) and in cooperation with the Department of Motor Vehicles (DMV), the insurance company has notified DMV that it did not acquire your vehicle as a result of the claims process and that you, the vehicle owner, have retained the damaged vehicle (salvage vehicle). As the owner of the salvage vehicle, you are required to comply with the Virginia salvage law by following the instructions checked below. Use of a cancelled title to obtain money or insurance may constitute fraud and may result in felony charges. The block that is checked below indicates the requirements of the Virginia salvage law as it pertains to your situation.

Water Damaged Vehicle

- ☐ The damaged vehicle described above is considered a water-damaged vehicle. The title to this vehicle must be exchanged for a branded (water-damaged) title. Take this completed form, along with the vehicle title, to any DMV customer service center within 30 days of the water damage, and a corrected Certificate of Title will be issued to you at no fee.

Salvage Vehicle

- ☐ The damaged vehicle described above is considered a salvage vehicle. It may be rebuilt for use on the highways; however, the current Certificate of Title and registration have been cancelled. The vehicle must not be operated on the highways. Return the Certificate of Title and a copy of this notification within 30 days of the insurance payment to DMV, Titles and Registration Work Center, at the above address. DMV will replace your Certificate of Title with a Salvage Certificate for a \$10.00 fee and return it to you or the lienholder.

Note: If this vehicle is rebuilt for operation on the highways, you must request a vehicle examination using an IS 22 A form, Request for Repaired or Rebuilt Salvage Vehicle Examination, available at any DMV customer service center (CSC) or on DMV's website. You must complete the IS 22 A, make a check payable to DMV (\$25 examination fee), and mail it to DMV at the above address. DMV will inform you of the date and time of the examination. The examination may only be conducted by a DMV investigator. If the rebuilt salvage vehicle passes the examination, the investigator will complete the bottom section of the IS 22 B, Salvage Vehicle Examination Report. Take the IS 22 B form and Salvage Certificate to any DMV customer service center. A corrected Certificate of Title will be issued to you at no additional fee. If the rebuilt salvage vehicle does not pass the examination, a new IS 22 A form must be submitted and an additional \$25 fee will be required to obtain a subsequent inspection.

Non-Repairable Vehicle

- ☐ The damaged vehicle described above is considered a non-repairable vehicle. It is unlawful to repair this salvage vehicle to be operated on the highways and the vehicle may be used for parts only. The current Certificate of Title and registration have been cancelled. Return the Certificate of Title, a VSA 57, Application for Non-Repairable Certificate, and a copy of this notification within 30 days of the insurance payment, to the DMV Titles and Registration Work Center at the above address. VSA 57 forms are available at any customer service center or on DMV's website. DMV will replace the Certificate of Title, at no charge, with a Non-repairable Certificate and return it to you or to the lienholder.

DEFINITIONS

Ensure that you include a copy of this notification when you return your Certificate of Title to DMV.

Definition of a Water-Damaged Vehicle — A water damaged vehicle means any vehicle that has been damaged by water to such an extent that the insurance company insuring it has paid a claim of \$1,000 or more because of this water damage or has determined the motor vehicle to be a total loss.

Definition of a Salvage Vehicle — Salvage vehicle means (1) any late model (current year or within the past six years or value over \$7,500) vehicle which has been (a) acquired by an insurance company as part of the claims process or (b) damaged as a result of collision, fire, water, accident, trespass, or any other occurrence to such an extent that its estimated cost of repair, excluding charges for towing, storage, and temporary replacement/rental vehicle or payment for diminished value compensation, would exceed its actual cash value less its current salvage value; (2) any other vehicle which is determined to be a salvage vehicle by its owner or an insurance company by applying for a salvage certificate for the vehicle, provided that such vehicle is not a non-repairable vehicle.

Definition of a Non-repairable Vehicle — Non-repairable vehicle means (1) any late model (current year or within the past six years or value over \$7,500.) vehicle that has been damaged and whose estimated cost of repair exceeds ninety percent of its actual cash value prior to damage; or (2) any vehicle which has been determined to be non-repairable by its insurer or owner, and for which a non-repairable certificate has been issued or applied for; or, (3) any other vehicle which has been damaged, is inoperable, and has no value except for use as parts and scrap metal.

NOTIFICATION OF OWNER-RETAINED LATE MODEL OR WATER-DAMAGED VEHICLE

- Purpose:** Insurance companies use this form to notify the owner of a vehicle (retained from an insurance claims process) about salvage vehicle laws and procedures.
- Instructions:** Refer to the definitions on page four and follow the procedures checked below. Use the Description of Damage section to indicate damaged areas on the vehicle.

INSURANCE COMPANY AND VEHICLE INFORMATION					
INSURANCE COMPANY NAME					DATE (mm/dd/yyyy)
CLAIM REPRESENTATIVE'S NAME					
CLAIM NUMBER			PAYMENT DATE (mm/dd/yyyy)		CLAIM REPRESENTATIVE'S TELEPHONE NUMBER ()
STREET ADDRESS		CITY		STATE	ZIP CODE
VEHICLE OWNER'S NAME					
STREET ADDRESS		CITY		STATE	ZIP CODE
VEHICLE YEAR	VEHICLE MAKE		TITLE NUMBER		STATE
VEHICLE IDENTIFICATION NUMBER (VIN)					
ESTIMATED COST OF REPAIR		ACTUAL CASH VALUE PRIOR TO DAMAGE		PERCENT OF DAMAGE <div style="text-align: right;">%</div>	

PROCEDURES

The insurance company listed above has paid the damage claim for the vehicle identified. In accordance with Virginia Code Section 46.2-1603 (C), Section 46.2-1603.2 (C) and in cooperation with the Department of Motor Vehicles (DMV), the insurance company has notified DMV that it did not acquire your vehicle as a result of the claims process and that you, the vehicle owner, have retained the damaged vehicle (salvage vehicle). As the owner of the salvage vehicle, you are required to comply with the Virginia salvage law by following the instructions checked below. Use of a cancelled title to obtain money or insurance may constitute fraud and may result in felony charges. The block that is checked below indicates the requirements of the Virginia salvage law as it pertains to your situation.

Water Damaged Vehicle

- ☐ The damaged vehicle described above is considered a water-damaged vehicle. The title to this vehicle must be exchanged for a branded (water-damaged) title. Take this completed form, along with the vehicle title, to any DMV customer service center within 30 days of the water damage, and a corrected Certificate of Title will be issued to you at no fee.

Salvage Vehicle

- ☐ The damaged vehicle described above is considered a salvage vehicle. It may be rebuilt for use on the highways; however, the current Certificate of Title and registration have been cancelled. The vehicle must not be operated on the highways. Return the Certificate of Title and a copy of this notification within 30 days of the insurance payment to DMV, Titles and Registration Work Center, at the above address. DMV will replace your Certificate of Title with a Salvage Certificate for a \$10.00 fee and return it to you or the lienholder.

Note: If this vehicle is rebuilt for operation on the highways, you must request a vehicle examination using an IS 22 A form, Request for Repaired or Rebuilt Salvage Vehicle Examination, available at any DMV customer service center (CSC) or on DMV's website. You must complete the IS 22 A, make a check payable to DMV (\$25 examination fee), and mail it to DMV at the above address. DMV will inform you of the date and time of the examination. The examination may only be conducted by a DMV investigator. If the rebuilt salvage vehicle passes the examination, the investigator will complete the bottom section of the IS 22 B, Salvage Vehicle Examination Report. Take the IS 22 B form and Salvage Certificate to any DMV customer service center. A corrected Certificate of Title will be issued to you at no additional fee. If the rebuilt salvage vehicle does not pass the examination, a new IS 22 A form must be submitted and an additional \$25 fee will be required to obtain a subsequent inspection.

Non-Repairable Vehicle

- ☐ The damaged vehicle described above is considered a non-repairable vehicle. It is unlawful to repair this salvage vehicle to be operated on the highways and the vehicle may be used for parts only. The current Certificate of Title and registration have been cancelled. Return the Certificate of Title, a VSA 57, Application for Non-Repairable Certificate, and a copy of this notification within 30 days of the insurance payment, to DMV Titles and Registration Work Center at the above address. VSA 57 forms are available at any customer service center or on DMV's website. DMV will replace the Certificate of Title, at no charge, with a Non-repairable Certificate and return it to you or to the lienholder.

INSURANCE COMPANY